

Terms of Reference (ToR)

Preparation of the National Report on the Implementation of the Green Agenda for the Western Balkans in Kosovo (within the regional project "Green Agenda Navigator")

BACKGROUND INFORMATION

Youth Ecological and Security Zone (EcoZ) has been established as a not-for-profit organization, by environment protection activists with the objective of joining forces to prevent further degradation of the environment in Kosovo, as well as, work towards restoring the ecosystems that have already been subject to degradation from human activities.

EcoZ leads the way to spear the sector forward, promote circular and green economy, environment protection and citizen engagement in public and consultative processes. The organization is unique for the Kosovo context, and has managed different projects and platforms for Environment, which are used for information dissemination, outreach and in cases, also for public discussion with citizens.

Project title

Green Agenda Navigator

Green Agenda Navigator—Empowering Civil Society to Support the Development of Climate-Neutral and Resilient Economies in the Western Balkans is a regional initiative implemented by Belgrade Open School (BOS) in cooperation with six partners: EcoZ (Kosovo), Aarhus Center BiH, Eko-tim (Montenegro), Eko-Svest (North Macedonia), PPNEA (Albania), and CEE Bankwatch Network. The project is co-funded by the European Union.

The project aims to strengthen the capacity and cooperation of environmental civil society organizations (CSOs) across the Western Balkans, enabling them to more effectively contribute to the implementation of the Green Agenda for the Western Balkans. Through activities such as training, mentoring, regional networking, advocacy, and communication campaigns, the project empowers CSOs to engage in evidence-based advocacy, policy dialogue, and public awareness initiatives for climate neutrality and resilience

EcoZ is looking for expert or consultancy to support the development of a national report that will analyze the current state of implementation of the Green Agenda for the Western Balkans (GAWB) in Kosovo

OBJECTIVE PURPOSE & EXPECTED RESULTS

Main objective of this engagement is to assess the alignment of Kosovo's national legislative and strategic frameworks with the key pillars of the Green Agenda for the Western Balkans (GAWB), evaluate the level of implementation of relevant measures from the GAWB Action Plan, and provide actionable recommendations to strengthen nature protection, biodiversity, and broader environmental governance in Kosovo.

One national expert will be engaged to prepare the Kosovo country report assessing the level of implementation of selected measures under three key pillars of the Green Agenda for the Western Balkans (GAWB): Decarbonization, Nature Protection, and Biodiversity. The assessment will focus on five specific actions identified within these pillars.

The expert will be responsible for:

- Conducting a comprehensive review of relevant national policies, legislation, and institutional frameworks;
- Collecting and analyzing data on the implementation of the selected GAWB measures;
- Engaging with key stakeholders, including public institutions, civil society organizations, and academia;
- Preparing a detailed assessment report in line with the regional methodology developed by the project consortium.

The assessment will be based on desk research, stakeholder consultations, and both qualitative and quantitative data analysis, adhering to the methodological guidance provided by the regional consortium.

Specific Activities of the Expert

1. Stakeholder Consultations and Data Collection
2. Document Review and Legal/Strategic Analysis
3. Identification of Challenges and Recommendations
4. Data Presentation

Report Structure

The report should address the following aspects:

- Strategic and Legal Framework
- Institutional and Administrative Capacities
- Stakeholder Engagement
- Financial Aspects
- Additional Factors

Expected Results

The final report should provide accurate, comprehensive, and evidence-based information. There is no page limit. Visual materials (charts, tables, graphs) may be used to enhance the clarity and presentation of findings.

The deadline for the submission of the report will be defined in the contract with the expert (estimated July-August)

Expert Profile and Qualifications

- Education: University degree, preferably in Biology/Ecology/Environment
- Experience:
 - * Minimum 5 years of relevant experience;
 - * Knowledge of Kosovo's legal framework and EU environmental directives;
 - * Proven experience in preparing reports and analyses;
 - * Experience with qualitative research methods;
 - * Knowledge of nature and biodiversity protection regulations;

Methodology

The expert will follow the methodological framework developed by the project consortium, based on the Joint NGO Proposals on the GAWB Action Plan.

Logistics and timing

Location

The contractor shall participate in the meetings with the partners (physically or online) and shall deliver the deliverables in time.

Time frame of this service:

The Contractor shall be engaged for 10 days starting from May 2025

	Estimated
Developing the assessment report on GWAB - Kosovo	10 days

Offer documents:

The **Expert** shall provide the following supporting documents in their offer:

1. Methodology/ technical offer
2. Identification Document;
3. CV with relevant experience (Portfolio);
4. At least one reference from previous experience;
5. Financial offer in gross (with VAT)
6. For proposed expert(s), a degree in environment, natural science, or similar is mandatory;
7. Proven experience in gender related paper development- sample of paper work
8. Experience in gender/environment activities and engaging with diverse stakeholders- recommended

Please send all the listed documents by email **info@eco-zone.org** in line with the requirements on description specification no later than **28 April 2025 at 16:00 hrs.**